

# **ANNUAL REPORT**

OF

Name: GLEN FLORA WATER UTILITY

Principal Office: 1002 N LUND ROAD

EXELAND, WI 54835-3121

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I MR. JOEL DUTENHOEFER	R	of
(Person responsible for account	nts)	
Glen Flora Water Utility	, certify that	I
(Utility Name)		
am the person responsible for accounts; that I have examined th knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every many	business and affairs of said utility for	
	02/02/2005	
(Signature of person responsible for accounts)	(Date)	
VIII ACE CLEDIZ TREACURER		
VILLAGE CLERK-TREASURER (Title)	_	
(Title)		

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#### **IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name: GLEN FLORA WATER UTILITY** 

Utility Address: 1002 N LUND ROAD

EXELAND, WI 54835-3121

When was utility organized? 10/1/1997

Report any change in name:

Effective Date: Utility Web Site:

## Utility employee in charge of correspondence concerning this report:

Name: MR. JOEL DUTENHOEFER

Title: VILLAGE CLERK-TREASURER

Office Address:

1002 N LUND ROAD EXELAND, WI 54835-3121

Telephone: (715) 943 - 4793

Fax Number:

E-mail Address: dutenjo@indianheadtel.net

## Individual or firm, if other than utility employee, preparing this report:

Name: STEPHEN C. OTTO, C.P.A.

Title: FIELD AUDITOR

Office Address: TRACEY AND THOLE, S.C., C.P.A.'S

502 SECOND STREET HUDSON, WI 54016

**Telephone:** (715) 386 - 2391 **Fax Number:** (715) 386 - 0535

E-mail Address: tractool@pressenter.com

## President, chairman, or head of utility commission/board or committee:

Name: MR. LARRY BAINTER

Title: PRESIDENT

Office Address:

VILLAGE HALL

GLEN FLORA, WI 54526

Telephone:
Fax Number:
E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: STEPHEN C. OTTO, C.P.A.

Title: FIELD AUDITOR

Office Address: TRACEY AND THOLE, S.C., C.P.A.'S

502 SECOND STREET HUDSON, WI 54016

**Telephone:** (715) 386 - 2391 EXT **Fax Number:** (715) 386 - 0535

E-mail Address: tractool@pressenter.com

Date of most recent audit report: 2/3/2005

Period covered by most recent audit: 1/1/04-12/31/04

#### Names and titles of utility management including manager or superintendent:

Name: MR. SCOTT SOULES
Title: SUPERINTENDENT

Office Address:

N5789 PRENTICE STREET GLEN FLORA, WI 54526

Telephone: (715) 322 - 5764

Fax Number: E-mail Address:

Name of utility commission/committee: GLEN FLORA VILLAGE BOARD

#### Names of members of utility commission/committee:

MR LARRY BAINTER, PRESIDENT MR SCOTT SOULES, TRUSTEE MR JAMES VOSEJPKA, TRUSTEE

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

# **IDENTIFICATION AND OWNERSHIP**

Firm Name:			
Contact Person:			
Title:			
Telephone:			
Fax Number:			
E-mail Address:			
Contract/Agreeme	nt beginning-ending dates:		

Provide a brief description of the nature of Contract Operations being provided:

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# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	33,060	34,066	1
Operating Expenses:			
Operation and Maintenance Expense (401)	14,009	11,727	2
Depreciation Expense (403)	7,054	6,644	3
Amortization Expense (404)	0	0	4
Taxes (408)	10,229	10,239	_ 5
Total Operating Expenses	31,292	28,610	
Net Operating Income	1,768	5,456	
Income from Utility Plant Leased to Others (412-413)	0	. 0	_ 6
Utility Operating Income OTHER INCOME	1,768	5,456	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	21,405	30,663	9
Miscellaneous Nonoperating Income (421)	8,329	0	10
Total Other Income	29,734	30,663	_
Total Income	31,502	36,119	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(2,858)	0	11
Other Income Deductions (426)	10,664	10,920	12
Total Miscellaneous Income Deductions	7,806	10,920	_
Income Before Interest Charges	23,696	25,199	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	22,854	34,298	13
Amortization of Debt Discount and Expense (428)	2,295	1,700	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	25,149	35,998	
Net Income	(1,453)	(10,799)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	482,190	4,150	19
Balance Transferred from Income (433)	(1,453)	(10,799)	_ 20
Miscellaneous Credits to Surplus (434)	0	488,839	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)			_ 24
Total Unappropriated Earned Surplus End of Year (216)	480,737	482,190	

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	33,060		33,060	1
Total (Acct. 400):	33,060	0	33,060	
Operation and Maintenance Expense (401):				
Derived	14,009		14,009	2
Total (Acct. 401):	14,009	0	14,009	
Depreciation Expense (403):				
Derived	7,054		7,054	3
Total (Acct. 403):	7,054	0	7,054	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	10,229		10,229	5
Total (Acct. 408):	10,229	0	10,229	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	1,768	0	1,768	
OTHER INCOME Income from Merchandising, Jobbing and Contract Wor	` '			
Derived	0	-	0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419): INTEREST ON GENERAL CASH AND INVESTMENTS	359	0	359	10
INTEREST ON SPECIAL FUND INVESTMENTS	4,578	0	4,578	11
INTEREST ON ADVANCE TO VILLAGE TID	16,468	0	16,468	
Total (Acct. 419):	21,405	0	21,405	

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			0.40
Contributed Plant - Water	0.000		0 13
HEALTH BENEFIT SERVICE CHARGE FROM TID	8,329	0	8,329 14
Total (Acct. 421):	8,329	0	8,329
TOTAL OTHER INCOME:	29,734	0	29,734
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(2,858)		(2,858)15
NONE	0	0	0 16
Total (Acct. 425):	(2,858)	0	(2,858)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		10,664	10,664 17
NONE	0	0	0 18
Total (Acct. 426):	0	10,664	10,664
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(2,858)	10,664	7,806
INTEREST CHARGES			
Interest on Long-Term Debt (427):			
Derived	22,854		22,854 19
Total (Acct. 427):	22,854	0	22,854
Amortization of Debt Discount and Expense (428):			
RELATED TO SYSTEM REVENUE REFUNDING BONDS 20	2,295		2,295 20
Total (Acct. 428):	2,295	0	2,295
Amortization of Premium on DebtCr. (429):			
NONE	0		0 21
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430):			_
Derived	0		0 22
Total (Acct. 430):	0	0	0
Other Interest Expense (431):			
Derived	0		0 23
Total (Acct. 431):	0	0	0

# **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 24
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	25,149	0	25,149
NET INCOME:	9,211	(10,664)	(1,453)
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	4,271	477,919	482,190 25
Total (Acct. 216):	4,271	477,919	482,190
Balance Transferred from Income (433):			
Derived	9,211	(10,664)	(1,453)26
Total (Acct. 433):	9,211	(10,664)	(1,453)
Miscellaneous Credits to Surplus (434):			
NONE	0	0	0 27
Total (Acct. 434):	0	0	0
Miscellaneous Debits to SurplusDebit (435):			
NONE	0	0	0 28
Total (Acct. 435)Debit:	0	0	0
Appropriations of SurplusDebit (436):			_
Detail appropriations to (from) account 215			0 29
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	13,482	467,255	480,737

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0				C	<u> </u>
Costs and Expenses of Merchandisir	ng, Jobbing and	Contract Worl	د (416):			
Cost of merchandise sold	0				C	2
Payroll	0				C	3
Materials	0				C	4
Taxes	0				C	5
Other (list by major classes):						
NONE	0				C	6
Total costs and expenses	0	0	0	0	(	)
Net income (or loss)	0	0	0	0	(	)

## REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	33,060	0	0	0	33,060	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0				0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE	0				0	6
Revenues subject to Wisconsin Remainder Assessment	33,060	0	0	0	33,060	· :

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	910,365	902,973	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	130,043	169,256	2
Net Utility Plant	780,322	733,717	•
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	380,000	341,373	6
Special Funds (125)	69,810	69,709	7
Total Other Property and Investments	449,810	411,082	-
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	42,360	58,502	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	3,166	3,980	11
Other Accounts Receivable (143)	25	38	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	2,458	2,739	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	1,273	2,132	17
Total Current and Accrued Assets DEFERRED DEBITS	49,282	67,391	-
Unamortized Debt Discount and Expense (181)	19,939	15,300	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits  Total Assets and Other Debits	19,939 1,299,353	15,300 1,227,490	-

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	196,244	196,244	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	480,737	482,190	23
Total Proprietary Capital	676,981	678,434	-
LONG-TERM DEBT			
Bonds (221)	525,000	535,000	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	525,000	535,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	2,625	450	28
Payables to Municipality (233)	28,660	832	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	10,000	10,000	31
Interest Accrued (237)	1,778	2,774	32
Other Current and Accrued Liabilities (238)	0	0	33
Total Current and Accrued Liabilities	43,063	14,056	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	54,309	0	36
Total Deferred Credits	54,309	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)	0	0	37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	1,299,353	1,227,490	=

## **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					_
Total Utility Plant - First of Year	902,973	0	0	0	1
(Should agree v	with Util. Plant	Jan. 1 in Proper	ty Tax Equiva	lent Schedule)	
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	364,468	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	545,897	0	0	0	3
Utility Plant Purchased or Sold (391)	0				4
Utility Plant in Process of Reclassification (392)	0				5
Utility Plant Leased to Others (393)	0				6
Property Held for Future Use (394)	0				7
Construction Work in Progress (395)	0				8
Utility Plant Acquisition Adjustments (396)	0				9
Other Utility Plant Adjustments (397)	0			1	10
Total Utility Plant	910,365	0	0	0	
Accumulated Provision for Depreciation and Amortiz	zation:				
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	51,147	0	0	0 1	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	78,896	0	0	0 1	12
Total Accumulated Provision	130,043	0	0	0	
Net Utility Plant	780,322	0	0	0	

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# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	101,169				101,169	_
Credits During Year						
Accruals:						
Charged depreciation expense (403)	7,054				7,054	_
Depreciation expense on meters						
charged to sewer (see Note 3)	161				161	_
Accruals charged other						
accounts (specify):						
None	0				0	
Salvage	0				0	1
Other credits (specify):						1
None					0	1
					0	1
					0	_ 1
					0	- 1
Total credits	7,215	0	0	0	7,215	1
Debits during year						1
Book cost of plant retired	70				70	1
Cost of removal	0				0	1
Other debits (specify):						2
Est Reg Liab(253): Docket 05-US-105	57,167				57,167	2
					0	2
					0	2
					0	2
Total debits	57,237	0	0	0	57,237	2
Balance end of year (110.1)	51,147	0	0	0	51,147	2
Composite Depreciation Rate?	Yes					_ 2
If yes, what is the rate?	2.00%					2

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# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	68,087				68,087	
Credits During Year						2
Accruals:						;
Charged depreciation expense (403)	10,664				10,664	
Depreciation expense on meters						į
charged to sewer (see Note 3)	255				255	
Accruals charged other						-
accounts (specify):						8
None	0				0	
Salvage	0				0	10
Other credits (specify):						1
None					0	12
					0	1:
					0	14
					0	1
Total credits	10,919	0	0	0	10,919	10
Debits during year						1
Book cost of plant retired	110				110	18
Cost of removal	0				0	19
Other debits (specify):						20
None					0	2
					0	2
					0	2
					0	2
Total debits	110	0	0	0	110	2
Balance end of year (110.1)	78,896	0	0	0	78,896	20
Composite Depreciation Rate?	Yes					2
If yes, what is the rate?	2.00%					28

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# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

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# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)		
Balance first of year	(	0_	1
Additions:			
Provision for uncollectibles during year	(	0	2
Collection of accounts previously written off: Utility Customers	(	0	3
Collection of accounts previously written off: Others	(	0	4
Total Additions		0	
Deductions:		_	
Accounts written off during the year: Utility Customers	(	0	5
Accounts written off during the year: Others	(	0	6
Total accounts written off	(	0	
Balance end of year		0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)		Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	0	0	2
Sewer utility	0	0	3
Gas utility	0	0	4
Merchandise	0	0	5
Other materials & supplies	0	0	6
Total Materials and Supplies	0	0	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written C	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) WATER SYSTEM REVENUE REFUNDING BONDS OF 2004	2,295	428	19,939	 1
Total		_	19,939	
Unamortized premium on debt (251) NONE				2
Total		=	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars Amount (a) (b)	!	
Balance first of year 196	244	1
Changes during year (explain):		
NONE	0	2
Balance end of year 196	244	

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# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
Water System Revenue Bonds of 1996	10/01/1996	12/01/2017	5.95%	0	1
WATER SYSTEM REV. BONDS - 2004	01/29/2004	12/01/2014	4.51%	525,000	2
		Total Bonds (A	ccount 221):	525,000	_

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## NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	End of Year
(a and b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

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# **TAXES ACCRUED (ACCT. 236)**

(a)	Amount (b)		
Balance first of year	10,000		
	_		
Accruals:			
Charged water department expense	10,229		
Charged electric department expense	0		
Charged sewer department expense	130		
Other (explain):			
None	0		
Total Accruals and other credits	10,359		
Taxes paid during year:			
County, state and local taxes	10,000		
Social Security taxes	334		
PSC Remainder Assessment	25		
Other (explain):			
None	0		
Total payments and other debits	10,359		
Balance end of year	10,000		

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	I Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	ed
Bonds (221)					
System Revenue Bonds of 1996	2,774	2,547	5,321	0	1
SYSTEM REVENUE REFUNDING BONDS OF 2004		20,307	18,529	1,778	2
Subtotal	2,774	22,854	23,850	1,778	
Advances from Municipality (223)					-
None	0			0	3
Subtotal	0	0	0	0	-
Other long-Term Debt (224)					•
None	0			0	4
Subtotal	0	0	0	0	•
Notes Payable (231)					•
None	0			0	5
Subtotal	0	0	0	0	-
Total	2,774	22,854	23,850	1,778	•

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		_ 1
Total (Acct. 123):	0	_
Other Investments (124):		
ADVANCE TO VILLAGE'S TAX INCREMENTAL DISTRICT	380,000	_ 2
Total (Acct. 124):	380,000	_
Special Funds (125):		
REPLACEMENT FUND	5,127	3
DEBT REDEMPTION FUND	9,683	4
DEBT RESERVE FUND	55,000	_ 5
Total (Acct. 125):	69,810	_
Notes Receivable (141):		
NONE		6
Total (Acct. 141):	0	_
Customer Accounts Receivable (142):		
Water	3,166	7
Electric		_ 8
Sewer (Regulated)		9
Other (specify):		
NONE		_ 10
Total (Acct. 142):	3,166	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)		_ 11
Merchandising, jobbing and contract work		12
Other (specify):		
OTHER MISCELLANEOUS	25	_ 13
Total (Acct. 143):	25	_
Receivables from Municipality (145):		
CUSTOMER BILLINGS PLACED ON TAX ROLLS	305	_ 14
WASTEWATER TREATMENT FACILITY'S SHARE OF METER COSTS	969	_ 15
BILLING COLLECTIONS DEPOSITED IN WASTEWATER UTILITY	40	_ 16
WATER FUNDS DEPOSITED INTO GENERAL FUND	1,144	_ 17
Total (Acct. 145):	2,458	_
Prepayments (165):		
NONE		_ 18
Total (Acct. 165):	0	_

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Extraordinary Property Losses (182):		
NONE		19
Total (Acct. 182):	0	_
Other Deferred Debits (183):		
NONE		20
Total (Acct. 183):	0	_
Payables to Municipality (233):		
OPERATIONAL COSTS PAID BY THE GENERAL FUND	1,074	21
TEMPORARY ADVANCE FROM TID REPAID IN FEBRUARY 2005	27,586	22
Total (Acct. 233):	28,660	_
Other Deferred Credits (253):		
Regulatory Liability	54,309	23
NONE		_ 24
Total (Acct. 253):	54,309	_

## **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service (100.1)	360,717	0	0	0	360,717	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):						
NONE	0				0	3
Less Average:						
Reserve for Depreciation (110.1)	76,158	0	0	0	76,158	4
Customer Advances for Construction	0				0	5
Regulatory Liability	27,154	0	0	0	27,154	6
NONE	0				0	7
Average Net Rate Base	257,405	0	0	0	257,405	
Net Operating Income	1,768	0	0	0	1,768	8
Net Operating Income						
as a percent of						
Average Net Rate Base	0.69%	N/A	N/A	N/A	0.69%	

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# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

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# **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.3
Electric	2
Gas	3
Sewer	4

# REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
					_	_
Balance First of Year					0	1
Add credits during year:						
Establish Regulatory Liability 1/1/04	57,167	0	0	0	57,167	2
Other (specify):						
NONE	0				0	3
Deduct charges:						
Miscellaneous Amortization (425)	2,858				2,858	4
Other (specify):						
NONE	0				0	5
Balance End of Year	54,309	0	0	0	54,309	

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#### FINANCIAL SECTION FOOTNOTES

#### Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251) (Page F-12)

#### **General footnotes**

The Water System Revenue Bonds of 1996 were refinanced in 2004 with Water System Revenue Refunding Bonds and the previous balance in A/C #181 of \$15,300 for the 1996 issue was transferred to the 2004 issue and will be written off over the life of the 2004 issue.

#### Bonds (Acct. 221) (Page F-14)

#### **General footnotes**

The Water System Revenue Refunding Bonds of 2004 were issued to pay-off the Water System Revenue Bonds of 1996.

#### Interest Accrued (Acct. 237) (Page F-17)

Bonds (221): If Interest Accrued During Year is non-zero AND the Bonds schedule shows a Principal Amount EOY of zero or less, please explain.

The System Revenue Bonds accrued interest of \$2,547 from January 1 to January 29. The bonds were then refinanced and paid-off with the proceeds from the System Revenue Refunding Bonds issued on January 29, 2004.

#### Balance Sheet End-of-Year Account Balances (Page F-18)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

A temporary advance was received from the Village's tax incremental district during 2004. This advance was repaid to the tax incremental district in February of 2005.

#### Full-Time Employees (FTE) (Page F-21)

#### **General footnotes**

Operations .2 Administrative .1

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	32,371	33,282	1
Total Sales of Water	32,371	33,282	•
Other Operating Revenues			
Forfeited Discounts (470)	0	0	2
Other Water Revenues (474)	689	784	3
Total Other Operating Revenues	689	784	_
Total Operating Revenues	33,060	34,066	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	9,218	7,044	4
General Operating Expenses (680-690)	4,791	4,683	5
Total Operation and Maintenenance Expenses	14,009	11,727	•
Other Operating Expenses			
Depreciation Expense (403)	7,054	6,644	6
Amortization Expense (404)	0	0	7
Taxes (408)	10,229	10,239	8
Total Other Operating Expenses	17,283	16,883	-
Total Operating Expenses	31,292	28,610	•
NET OPERATING INCOME	1,768	5,456	=

## **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	-
Metered Sales to General Customers (461)				-
Residential	27	932	6,442	4
Commercial	10	557	3,257	5
Industrial	4	658	2,645	6
Total Metered Sales to General Customers (461)	41	2,147	12,344	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		19,528	8
Other Sales to Public Authorities (464)	3	21	499	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	45	2,168	32,371	:

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

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## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	19,528	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
Other (specify): NONE	0	4
Total Public Fire Protection Service (463)	19,528	•
Forfeited Discounts (470):		•
Customer late payment charges	0	5
Other (specify): NONE	0	6
Total Forfeited Discounts (470)	0	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	374	7
Other (specify):		-
STANDBY CHARGES	315	8
Total Other Water Revenues (474)	689	_

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#### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	2,604	2,400
Purchased Water (610)	0	0
Fuel or Power Purchased for Pumping (620)	1,126	1,319
Chemicals (630)	102	0
Supplies and Expenses (640)	1,650	1,393
Repairs of Water Plant (650)	3,736	1,932
Transportation Expenses (660)	0	0
Transportation Exponess (555)		
Total Plant Operation and Maintenance Expenses	9,218	7,044
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES		
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	9,218 1,760 97	1,760 123
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	1,760	1,760
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	1,760 97	1,760 123
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	1,760 97 1,710	1,760 123 1,596
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	1,760 97 1,710 740	1,760 123 1,596 709
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	1,760 97 1,710 740 0	1,760 123 1,596 709
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	1,760 97 1,710 740 0	1,760 123 1,596 709 0 60
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	1,760 97 1,710 740 0	1,760 123 1,596 709 0 60 435

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent	N/A	10,000	10,000	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department	PER PSC PRESCRIBED METHOD	130	131	2
Net property tax equivalent		9,870	9,869	
Social Security	DIRECT BASED ON PAYROLL	334	318	3
PSC Remainder Assessment	N/A	25	52	4
Other (specify): NONE			0	5
Total tax expense		10,229	10,239	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Rusk			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.214172			3
County tax rate	mills		5.433112			4
Local tax rate	mills		6.655115			5
School tax rate	mills		13.340540			6
Voc. school tax rate	mills		1.165627			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		26.808566			10
Less: state credit	mills		1.034440			11
Net tax rate	mills		25.774126			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		6.655115			14
Combined School Tax Rate	mills		14.506167			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		21.161282			17
Total Tax Rate	mills		26.808566			18
Ratio of Local and School Tax to Tota	I dec.		0.789348			19
Total tax net of state credit	mills		25.774126			20
Net Local and School Tax Rate	mills		20.344749			21
Utility Plant, Jan. 1	\$	902,973	902,973			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	902,973	902,973			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	902,973	902,973			26
Assessment Ratio	dec.		0.956980			27
Assessed Value	\$	864,127	864,127			28
Net Local & School Rate	mills		20.344749			29
Tax Equiv. Computed for Current Year	r \$	17,580	17,580			30
Tax Equivalent per 1994 PSC Report	\$	0				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$	10,000				33
Tax equiv. for current year (see note 6	<b>5)</b> \$	10,000				34

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	21,637		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	21,637	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	23,535		_ 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		_ 15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	11,001		_ 17
Diesel Pumping Equipment (326)	6,486		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	2,776		_ 20
Total Pumping Plant	43,798	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	1,666		23
Total Water Treatment Plant	1,666	0	

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			21,637 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	21,637
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			23,535 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			11,001 17
Diesel Pumping Equipment (326)			6,486 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			2,776 20
Total Pumping Plant	0	0	43,798
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			1,666 23
Total Water Treatment Plant	0	0	1,666

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	()	(-)	
Land and Land Rights (340)	3,846		24
Structures and Improvements (341)	2,642	7,572	_ 25
Distribution Reservoirs and Standpipes (342)	115,703		26
Transmission and Distribution Mains (343)	127,553		27
Fire Mains (344)	0		28
Services (345)	10,810		29
Meters (346)	5,170		30
Hydrants (348)	23,451		31
Other Transmission and Distribution Plant (349)	690		_ 32
Total Transmission and Distribution Plant	289,865	7,572	_
GENERAL PLANT Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		 35
Computer Equipment (372.1)	0		 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		38
Other Tangible Property (390)	0		39
Total General Plant	0	0	_
Total utility plant in service directly assignable	356,966	7,572	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	356,966	7,572	_

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# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			3,846 24	4
Structures and Improvements (341)			10,214 25	5
Distribution Reservoirs and Standpipes (342)			115,703 26	6
Transmission and Distribution Mains (343)			127,553 27	7
Fire Mains (344)			0 28	8
Services (345)			10,810 29	9
Meters (346)	70		5,100 30	0
Hydrants (348)			23,451 31	1
Other Transmission and Distribution Plant (349)			690 32	2
Total Transmission and Distribution Plant	70	0	297,367	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			0 33 0 34	4
Office Furniture and Equipment (372)			0 35	-
Computer Equipment (372.1)			0 36	
Transportation Equipment (373)			0 37	
Other General Equipment (379)			0 38	
Other Tangible Property (390)			0 39	9
Total General Plant	0	0	0	
Total utility plant in service directly assignable	70	0	364,468	
Common Utility Plant Allocated to Water Department			0 40	0
Total utility plant in service	70	0	364,468	

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	25,121		8
Infiltration Galleries and Tunnels (315)	0		_ 9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	25,121	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	28,196		_ 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		_ 15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	17,158		_ 17
Diesel Pumping Equipment (326)	7,614		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	52,968	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		_ 21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	457		23
Total Water Treatment Plant	457	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				-
Organization (301)			0 1	i
Franchises and Consents (302)			0 2	2
Miscellaneous Intangible Plant (303)			0 3	}
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0 4	Ļ
Structures and Improvements (311)			0 5	5
Collecting and Impounding Reservoirs (312)			0 6	ò
Lake, River and Other Intakes (313)			0 7	7
Wells and Springs (314)			25,121 8	}
Infiltration Galleries and Tunnels (315)			0 9	)
Supply Mains (316)			<u> </u>	)
Other Water Source Plant (317)			0 11	l
Total Source of Supply Plant	0	0	25,121	
PUMPING PLANT				
Land and Land Rights (320)			0 12	2
Structures and Improvements (321)			28,196 13	3
Boiler Plant Equipment (322)			0 14	Ļ
Other Power Production Equipment (323)			0 15	5
Steam Pumping Equipment (324)			0 16	ò
Electric Pumping Equipment (325)			17,158 17	7
Diesel Pumping Equipment (326)			7,614 18	}
Hydraulic Pumping Equipment (327)			0 19	)
Other Pumping Equipment (328)			0 20	)
Total Pumping Plant	0	0	52,968	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0 21	İ
Structures and Improvements (331)			0 22	
Water Treatment Equipment (332)			457 23	3
Total Water Treatment Plant	0	0	457	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	3,220		_ 25
Distribution Reservoirs and Standpipes (342)	153,681		_ 26
Transmission and Distribution Mains (343)	246,390		_ 27
Fire Mains (344)	0		_ 28
Services (345)	19,398		_ 29
Meters (346)	8,196		30
Hydrants (348)	36,576		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	467,461	0_	_
GENERAL PLANT			
Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		_ 37
Other General Equipment (379)	0		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	0	0	_
Total utility plant in service directly assignable	546,007	0	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	546,007	0	_

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# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			3,220 25
Distribution Reservoirs and Standpipes (342)			153,681 26
Transmission and Distribution Mains (343)			246,390 27
Fire Mains (344)			0 28
Services (345)			19,398 29
Meters (346)	110		8,086 30
Hydrants (348)			36,576 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	110	0	467,351
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1) Transportation Equipment (373) Other General Equipment (379) Other Tangible Property (390) Total General Plant	0	0	0 33 0 34 0 35 0 36 0 37 0 38
Total utility plant in service directly assignable	110	0	545,897
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	110	0	545,897

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## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

**Sources of Water Supply** 

	0.	ouroco or mater oup	עיקי	
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			248	248
February			341	341
March			348	348
April			277	277
May			321	321
June			294	294
July			373	373
August			263	263
September			241	241
October			254	254
November			217	217
December			232	232
Total annual pumpage	0	0	3,409	3,409
Less: Water sold				2,168
Volume pumped but not s	sold			1,241
Volume sold as a percent	t of volume pumped			64%
Volume used for water pr	oduction, water quality	and system maintena	ince	35
Volume related to equipm	nent/system malfunction	1		256
Non-utility volume NOT ir	ncluded in water sales			25
Total volume not sold but	accounted for			316
Volume pumped but unac	counted for			925
Percent of water lost				27%
If more than 25%, indicate	e causes and state wha	at action has been tak	en to reduce water loss:	
Prior year water loss wa have its station meter te program for all of its me	sted in 2005 and progre	ess with the developm		
Maximum gallons pumpe			ting year (000 gal.)	67
Date of maximum: 7/28	/2004			
Cause of maximum:				
Vandalism to tower pit b barbed wire top for futur			ked fence with	
Minimum gallons pumped	d by all methods in any	one day during report	ing year (000 gal.)	1
Date of minimum: 12/3				
Date of minimum. 12/3	/2004			
Total KWH used for pump				13,220
	oing for the year			13,220

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)		Yield Per Day in gallons (e)	Currently In Service? (f)	
N5796 LAWRENCE STREET	#1	73	12	9,319	Yes	- 1

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intak	es	
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE					_

1

#### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	NO. 1		1
Location	PUMPHOUSE WELL NO. 1		2
Purpose	Р		3
Destination	D		4
Pump Manufacturer	J-LINE		5
Year Installed	1997		6
Туре	VERTICAL TURBINE		7
Actual Capacity (gpm)	60		8
Pump Motor or			9
Standby Engine Mfr	U. S. MOTORS		10
Year Installed	1997		11
Туре	ELECTRIC		12
Horsepower	8		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	NO. 1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1997			6
Primary material (earthen, steel, concrete, other)	STEEL			7
Elevation difference in feet (See Headnote 3.)	146			9
Total capacity in gallons (actual)	50,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day				20 21
= 1.2 m.g.d.)	0.0864			22
Is a corrosion control chemical used (yes, no)?	N			23 24
Is water fluoridated (yes, no)?	N			25

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		Number of F	Number of Fee	et		_		
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
Р	D	6.000	16,377	0	0	0	16,377	_ 1
Total Within N	<b>funicipality</b>		16,377	0	0	0	16,377	_
Total Utility		=	16,377	0	0	0	16,377	_

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#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	1.000	45	0	0	0	45	6	1
M	1.250	1	0	0	0	1	0	2
M	1.500	2	0	0	0	2	0	3
M	2.000	1	0	0	0	1	0	4
Total Utili	ty	49	0	0	0	49	6	

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#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	44	0	3	0	41	0	
1.250	1	0	0	0	1	0	
1.500	2	0	0	0	2	0	3
2.000	1	0	0	0	1	0	
Total:	48	0	3	0	45	0	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	27	7	2	3	0	2	41	_ 1
1.250	0	0	1	0	0	0	1	2
1.500	0	2	0	0	0	0	2	3
2.000	0	0	1	0	0	0	1	4
Total:	27	9	4	3	0	2	45	

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	27				27	2
Total Fire Hydrants	27	0	0	0	27	=
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 27

Number of distribution system valves end of year: 37

Number of distribution valves operated during year: 37

#### WATER OPERATING SECTION FOOTNOTES

#### **Property Tax Equivalent (Water) (Page W-07)**

If Lower Tax Equivalent authorized by municipality is greater than or equal to zero, please explain.

On February 9, 1999, the Village Board by Resolution 99-01 set future tax equivalents at \$10,000.

#### Meters (Page W-19)

If Tested During Year column total is zero, please explain.

The utility placed all of its meters into service on October 1, 1997. All meters were new and tested at that time. The utility will adopt a testing schedule in the near future and begin testing in 2005.

Explain program for replacing or testing meters 1" or smaller.

Suspect meters are replaced based on consumption variances.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes. Tested in 2003. Will test in 2005.